

**Person Specification  
Cabin Team Leader**

<b>Person Specification</b>	
<b>Criteria</b>	<b>Qualities</b>
<b>Qualifications and experience</b>	<p>Desirable:</p> <ul style="list-style-type: none"> <li>- Level 2 or 3 Certificate in Supporting Teaching and Learning in Schools</li> <li>- Level 3 Diploma in Childcare and Education, or other relevant qualification in nursery work or childcare (or willingness to work towards a qualification if not already held)</li> <li>- GCSEs at grades 9 to 4 (A* to C) including English and Maths</li> <li>- Experience of working with children</li> </ul>
<b>Skills and knowledge</b>	<p>Essential:</p> <ul style="list-style-type: none"> <li>- Good literacy and numeracy skills</li> <li>- Good organisational skills</li> <li>- Ability to build effective working relationships with pupils and adults</li> <li>- Skills and expertise in understanding the needs of all pupils</li> <li>- Excellent verbal communication skills</li> <li>- Active listening skills</li> <li>- The ability to remain calm in stressful situations</li> </ul> <p>Desirable:</p> <ul style="list-style-type: none"> <li>- Knowledge of how to help adapt and deliver support to meet individual needs</li> <li>- Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils</li> <li>- Knowledge of guidance and requirements around safeguarding children</li> <li>- Good ICT skills, particularly using ICT to support learning</li> <li>- Understanding of roles and responsibilities within the classroom and whole school context</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>- Enjoyment of working with children</li> <li>- Sensitivity and understanding, to help build good relationships with pupils</li> <li>- A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school</li> <li>- Commitment to maintaining confidentiality</li> <li>- Commitment to safeguarding pupil's wellbeing and equality</li> </ul>

This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

**Updated: February 2026**