

Post Title	Holiday Club Playworker
Post Purpose:	To work collaboratively as part of the Monstrous Fun Holiday Club team, ensuring the daily supervision, welfare, and enjoyment of children across all age ranges. The role is critical in safeguarding children and creating a dynamic, engaging, and safe environment for play and activities.
Reporting to:	Sports Centre Manager
Working time:	Casual / Seasonal 8:30am – 5:30pm during holiday club operation (school holiday periods)
Salary:	Scale 2 – Point 5
Location	ELA Active Ltd is part of the Eastern Learning Alliance. This role involves working across all ELA Active Ltd sports centres.
Disclosure Level:	Enhanced DBS with Barred List

**Key Responsibilities:**

**1. Safeguarding & Child Welfare**

Safeguarding is central to everything we do at ELA Active. All staff have a duty to actively promote and protect the welfare of children and colleagues.

- Adhere to all safeguarding policies and procedures set by ELA Active, ensuring consistent application throughout all activities.
- Complete all required safeguarding, child protection, and Prevent training, including refresher courses before each holiday club block.
- Stay informed of current safeguarding legislation and best practices through regular professional development.
- Remain vigilant to signs of abuse, neglect, or any concerning behaviour, and respond immediately using the ELA Active reporting protocols.
- Ensure safeguarding principles are fully embedded into the planning and delivery of activities, and that every decision reflects a commitment to child safety.
- Promptly report any concerns or disclosures in line with the ELA Active safeguarding procedures.

**2. Activity Delivery & Engagement**

- Implement structured activity programmes with creativity and enthusiasm.
- Facilitate a stimulating, inclusive, and exciting environment where children can thrive.
- Ensure sessions run smoothly, safely, and in line with club standards.



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- Confidence leading a wide range of activities including arts and crafts, sports, and group games.
- Comfortable in a swimming pool environment and willing to get into the water to support and engage with children through play.

### 3. Child Supervision & Interaction

- Welcome children and liaise with parents/guardians warmly and professionally.
- Monitor attendance and ensure children are safely signed in/out according to registration procedures.
- Build positive relationships with children and their families
- Be responsible for settling in new children and managing behaviour and emotional wellbeing.

### 4. Health, Safety & Compliance

- Monitor all aspects of child safety, conduct equipment checks, and promote safe play.
- Administer basic First Aid and complete appropriate records.
- Carry out cleaning and hygiene tasks as part of daily responsibilities.

### 5. Teamwork & Communication

- Work alongside the Duty Manager, Monstrous Fun Leader and all other playworkers to ensure efficient holiday club operation.
- Promote positive staff collaboration and contribute ideas to improve the club experience.
- Communicate updates and incidents effectively with managers and colleagues.

### 6. Trust Ethos

- Support the overall mission and values of the ELA Trust, promoting its ethos within the facility.
- Promote and adhere to the ELA Trust's policies.
- Comply with the Trust's Health and Safety Policy.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified and as a term of your employment you may be reasonably be expected to perform duties of a similar or related nature to those outlined in the job description.

### **Safeguarding Statement**

The Trust expects that all employees will carry out all duties with an awareness and understanding of the safeguarding requirements within their area of responsibility and comply with all safeguarding policies and procedures. Employees must promote and safeguard the welfare of children, young people or vulnerable adults they are responsible for, or come into contact with.

Person Specification: Monstrous Fun Playworker
Essential
Qualifications & Experience:
Experience working with children of all ages in a play, education, or care setting.
Demonstrated knowledge of safeguarding and child protection procedures.
Proven ability to create inclusive, safe, and stimulating activity programmes.
Skills & Abilities:
Strong communication and interpersonal skills, especially with children and parents.
Ability to work effectively in a team and use initiative when required.
Confident in managing groups of children and responding to challenging behaviour.
Capable of maintaining high levels of child safety, welfare, and engagement.
Personal Attributes:
Energetic, enthusiastic, and passionate about working with children.
Friendly, approachable, and professional with all stakeholders.
Reliable, flexible, and adaptable to changing needs and environments.
Committed to ongoing training and development in safeguarding and playwork.
Other Requirements:
Able to obtain Enhanced DBS clearance.
Willingness to travel and work across multiple ELA Active Ltd sites as required.
Willingness to attend training as required by the Trust.
Ability to work flexible hours during holiday periods.
Desirable
Level 2 or 3 qualification in Playwork, Childcare, Youth Work, or similar.
First Aid certification.
Experience supporting children with SEND or additional needs.
Awareness of health and safety legislation in childcare settings.

This person specification outlines the key attributes, qualifications, and experience required for the role of Holiday Club Playworker at ELA Active. The successful candidate will demonstrate these qualities and be committed to providing a safe, high-quality service to all users of the facility. While these are key requirements, the role may also involve additional duties to ensure the delivery of a safe, high-quality service to all facility users.